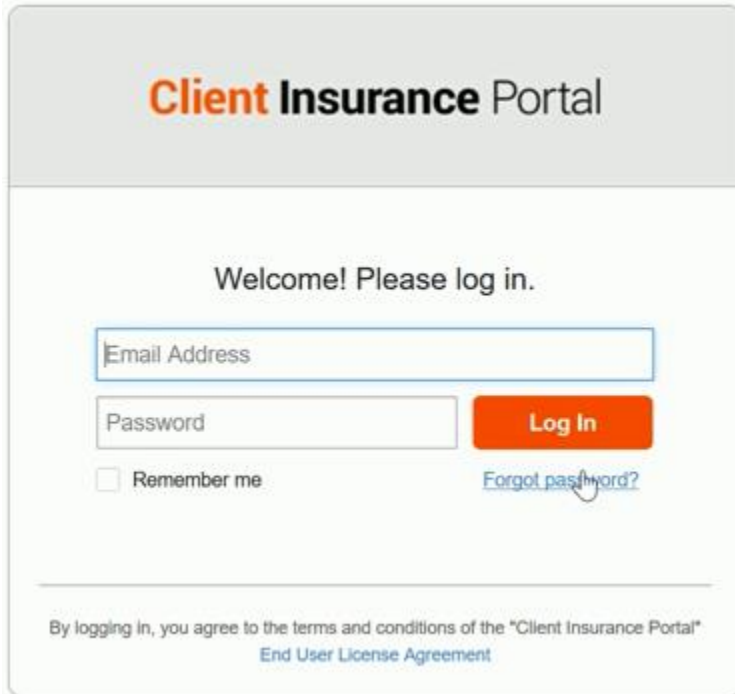


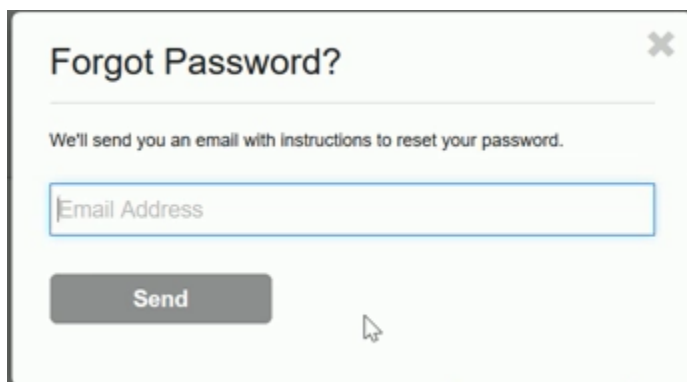
Forgot your password? Haven't logged in to the Portal in a while? The Client Portal offers an easy way to reset your password.

1. Go to the portal login screen and choose [Forgot password](#) under the login button.



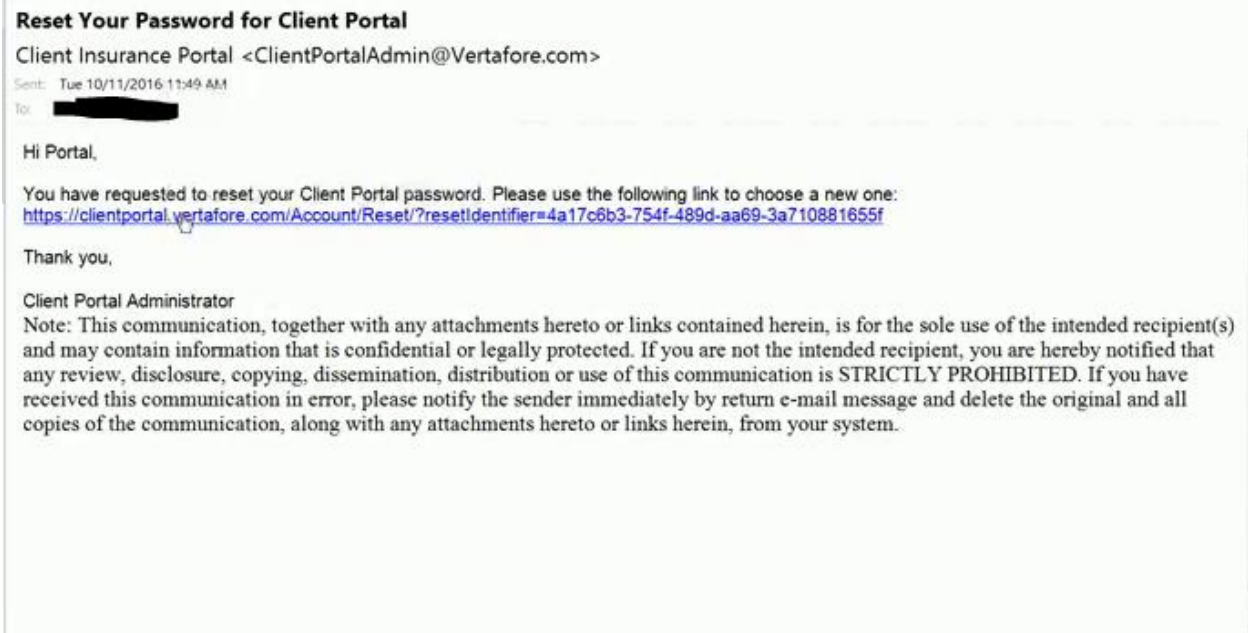
The image shows the login screen for the Client Insurance Portal. At the top, the text "Client Insurance Portal" is displayed in orange and black. Below this, a message says "Welcome! Please log in." There are two input fields: "Email Address" and "Password". To the right of the "Password" field is a red "Log In" button. Below the "Log In" button is a blue link that says "Forgot password?". To the left of the "Forgot password?" link is a checkbox labeled "Remember me". At the bottom of the screen, there is a line of text: "By logging in, you agree to the terms and conditions of the 'Client Insurance Portal' End User License Agreement".

2. Type in the email address you want reset.



The image shows a dialog box titled "Forgot Password?". It has a close button (X) in the top right corner. Below the title, there is a message: "We'll send you an email with instructions to reset your password." There is an input field labeled "Email Address". Below the input field is a grey button labeled "Send".

3. Click on the link in the email that you receive for your password reset.



4. Enter in a new password. Remember to follow the required rules for creating a password.

**Client Insurance Portal**

Hi, Portal. Reset your password below.

Your registered email address is:  
**portaldemo@tcormangement.com**

Please create a new password:

Password must be 8 to 20 characters and contain at least 3 of the following 4:

- Uppercase letter
- Lowercase letter
- Number
- Special character (l!@#\$%^&\*)

5. Enter in your new login information and you will successfully reset your password.

## Client Insurance Portal

Welcome! Please log in.

Email Address

Password

Remember me

[Log In](#)

[Forgot password?](#)

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By logging in, you agree to the terms and conditions of the "Client Insurance Portal"  
[End User License Agreement](#)