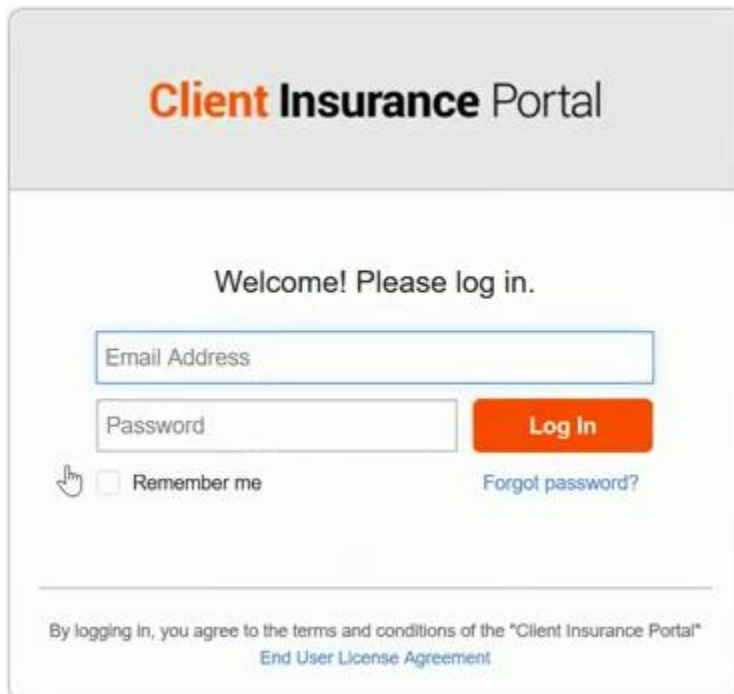


Once you have successfully created your login for the Client Portal, you can access it through the TCOR Management website.

1. While on the home screen, under Client Resources, you will see the link for the Client Portal.



2. You will then be brought to the login page for the portal. Login with your Client Portal credentials.



3. And you will be brought into the Client Portal.

The screenshot shows a web browser window with the URL <https://clientportal.vertafore.com/#/>. The page title is "Client Portal Client Portal". The navigation bar includes "Client Portal", "Hi Portal Demo", "test time customer inc.", and "My Team". The main menu has tabs for "POLICIES", "AUTO ID", "CLAIMS", "DOCUMENTS", "CERTIFICATES", "HOW TO USE", and "ADDITIONAL INFO". The "POLICIES" tab is selected. Below the menu is a search bar with a magnifying glass icon and a list icon. The main content area displays a list of five policies:

Policy Number	Policy Name	Effective Date - End Date	Status	Agency	Action
# INLAND MARINE 345	Inland Marine (C)	12/9/2016 - 12/9/2017	FUTURE	A. S. I. Lloyds	View Summary
# GL 4235	General Liability	11/1/2016 - 11/1/2017	FUTURE	ACCC General Agency	View Summary
# AUTO 00004	Commercial Auto	8/24/2016 - 8/24/2017	CURRENT	Symetra Financial	View Summary
# 12345678	Monoline	6/28/2016 - 6/28/2017	CURRENT	TCOR Insurance Agency LTD	Not yet available
# 17JUNCLTESST	Commercial Auto	6/17/2016 - 6/17/2017	CURRENT	A. S. I. Lloyds	View Summary